

SELECTMEN'S MEETING
Town of Brownfield
May 17, 2011

There was no Selectmen's Meeting tonight.

SELECTMEN'S MEETING
Town of Brownfield
May 3, 2011

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Frank & Alvina Day, Richard Perreault and Chris Wells

Workshop portion of meeting started at 5:45 P.M. with Selectmen signing warrants and reviewing paperwork. Discussion followed on the Town setting up debits cards for department heads to use instead of credit cards. A separate account will be set up at Bangor Savings Bank with a maximum of \$2,000 being kept in this account. The Treasurer, Town Administrator and PW Director will each have a card with a \$500 limit. The Rec. Director will have a card with a \$300 limit. Once receipts for purchases are turned in to the Treasurer, the individual card will be reset to its limit. Erik made a motion that was seconded by Carol to approve this debit card purchasing policy. All were in favor.

A Porter resident had approached the Selectmen at a previous meeting asking if the Town of Brownfield would consider grading Kennard Hill Road in Porter when they finish grading Porter Road at the Town line. Porter Road is paved from its intersection with Hampshire Road until approximately 1 mile from the intersection with Kennard Hill Road in Porter where it becomes gravel. Kennard Hill Road is gravel for a distance of 1.5 miles until it turns into a paved road. It is expensive for Porter to hire someone to trailer a grader to this remote section of gravel road to grade this 1.5 mile section when Brownfield several times a year has a grader in the vicinity. Frank said that this is something that might be able to be considered at a later date and that he would get in touch with the Road Commissioner in Porter to discuss the feasibility. Frank felt that Brownfield would have to charge a minimum of \$125/hour for the use of the grader and an operator. No material or patching would be included in this cost.

The DEP will be in Brownfield at some point before June to look at the flooding issue that took place earlier in the year at the intersection of Porter Road and Sam Brown Hill Road. The adjoining landowners are welcome to attend.

Roads are still posted with weight restrictions and probably will be until the 15th due to the rainy spring. Frost Mountain Sand and Gravel has been closed. There is talk of a pending purchase that may keep the business running.

Chief Perreault reported that the Fire Department had been on a couple of runs. They assisted Fryeburg last week with a structure fire. There was also a two-acre brush fire off Ledgewood Lane in Brownfield that was started by a spark from a chain saw. Fryeburg's tank truck got stuck at the Brownfield scene but was pulled out by Hiram's AWD fire truck. The question was raised as to whether or not the Town's grader could have been called upon to pull the truck out if it had been needed. It was deemed OK once the liability issue was discussed. If damage occurs to a vehicle involved in a mutual aid call, there is no liability to the Town as stated in the Mutual Aid Agreement.

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Richard then talked about the new City Watch program being implemented in Oxford County. It is basically a reverse 911 system that would allow fire, police or municipal authorities to contact certain property owners in the event of an isolated incident. Cindy, Julie and Richard joined Scott Parker (Oxford County EMA Director) for this training. Four radios have been sent in to be programmed for narrow banding. More radios will be purchased before the end of June and then again in July to break up the cost between the two fiscal years.

Selectmen then reviewed the warrant articles.

Erik made a motion that was seconded by Carol to adjourn at 8:00 P.M. All were in favor.

Respectfully submitted,

Julie A. Watkins
Town Administrator

SELECTMEN'S MEETING
Town of Brownfield
May 24, 2011

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Frank & Alvina Day and Richard Perreault

The Selectmen met in workshop mode to review warrants and sign minutes. Julie was asked to post a notice on the Town's website and to e-mail recipients of Selectmen's Minutes that the school budget vote is scheduled for Thursday, May 26 at 7:00 P.M. at the Molly Ockett Middle School. Business portion of meeting started at 6:00 P.M.

Frank is meeting with a representative from DEP at 10:30 A.M. tomorrow to tour the flood damage from earlier in the spring that happened at the intersection of Porter Road and Sam Brown Hill Road. Frank also spoke with several of the abutting property owners to let them know about this meeting. Due to the rainy spring, the PW Department has had plenty of time to catch up on vehicle maintenance.

Carol spoke briefly about the school budget vote and the possibility of cutting the "insurance value factor" (\$500 charge per student). The State only reimburses 5% of this fee. There is a possibility of saving approximately \$259,000 if this cut is made except that the District signed a ten-year contract with Fryeburg Academy, and FA could take the District to court for breach of contract.

The Fire Department has been quiet because of the rainy weather although Richard has been busy giving out burn permits. Maintenance has also been performed on all the Fire Department vehicles.

More American flags need to be purchased to replace torn or missing flags. Erik will look into this.

Discussion followed on property on Mountain View Avenue. The property owner has not accepted the certified mail that explains the willingness of the Selectmen to work with her in order to bring her property up to code. The next step will be to have OCSD serve her with the letter. Carol made a motion that was seconded by Erik and approved by all to have Julie contact OCSD. The Selectmen will also look into creating an ordinance that will allow for collection of punitive damages when necessary. As time allows, the Selectmen will review the Personnel Policy and schedule in advance reviews that need to take place again in September. Erik will get in touch with members of the "building committee" and see if a first meeting can be arranged. The first items to be discussed are roof repair and possible window replacement at the Community Center.

A motion was made, seconded and approved to adjourn at 7:25 P.M.

Respectfully submitted,

Julie A. Watkins
Town Administrator

SELECTMEN'S MEETING
Town of Brownfield
June 21, 2011

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Frank & Alvina Day and Richard Perreault

The Selectmen reviewed warrants and proceeded to elect a chair for the following year. Cindy made a motion that was seconded by Carol to nominate Erik. Vote 2-0-1.

Frank discussed the purchase of radial tires for the loader and a possible truck. The PW Department will establish their own mailbox at the physical location of the town garage.

Dickie went over the prior week's tasks. The Fire Department will also establish their own mailbox at the physical location of the Fire Station.

The Selectmen then discussed the letter received from Kevin Early concerning the damage that occurred during the flood at the intersections of Sam Brown Hill Road and Porter Road.

Cindy then made a motion that was seconded by Carol to go into Executive Session per M.S.R.A. § 405 6A. Vote 3-0-0. The Selectmen will meet next Tuesday and go into Executive Session to speak with appropriate personnel.

The Selectmen set forth their summer schedule to include meeting on the following dates: July 12, July 26, August 9, August 23, September 6, September 20 and October 11th. Following the October 11th meeting, the Selectmen will return to their weekly meeting schedule.

Erik made a motion that was seconded by Carol to adjourn. Vote 3-0-0.

Respectfully submitted,

Cynthia T. Willets
Chair